

Minutes of the Meeting of
Riccall Parish Council
held on 18 November 2019
from 7.30p.m. at the Regen Centre

Public participation commenced at 7.15pm, when a member of the public attended in relation to a planning consultation for his property. He attended to answer any questions raised by members, but a site visit had taken place and had raised no issues for clarification.

The resident was thanked for attending and he left prior to the meeting.

Attending: Cllrs Keen (Chairman) Adamson, Dawson, Marston, Morton, Owens, Rimmer, Sharp and Tatterton.

District Cllr Duggan.

Glenda Brown- Admin Assistant and Sandra Botham- Clerk & RFO.

AGENDA

1 Apologies and Declarations of Interest

Apologies for absence were received and accepted for Cllr Nuttall and County Cllr Musgrave.

Cllr Keen declared an 'other' interest in item 11 of the agenda.

2 Minutes of the meeting of Riccall Parish Council held on the 21 October 2019,

The minutes of the above meeting were accepted as true record and adopted. Cllr Sharp had been acting Chairman at that meeting and signed the documents.

3 Report of progress and updates since the last meeting

County Cllr Musgrave had sent a report regarding further traffic monitoring at the A19 junction and a larger piece of work to plot the traffic movements across the whole District, which will be carried out by Selby and North Yorkshire in collaboration and will take place across the first half of 2020. This will help to develop the new Local Plan, the planning framework for the area.

District Cllr Duggan reported that damaged fencing on Saunters Way has now been replaced by SDC. He had also reported the red light out on the traffic lights and had discussions with Area 7 regarding ownership of the land by the A19 north junction. *This will be an agenda item for full council in December. It was noted by members that the red light is still faulty, and Cllr Duggan offered to follow this up.*

An update from the NY police website for September had been circulated to members prior to the meeting. The Clerk noted an incident of broken alcohol bottles in the toddler play area which had been reported recently in addition to several anti-social behaviour reports. No response had been received from the police. It was noted that an incident number should be requested when reporting on 101.

The Clerk gave an update on action taken and developments since the last meeting:

- Several faulty street-lights have been reported. The Scouts undertook a survey of the street -lights as a community engagement activity, reporting several faults. A letter of thanks will be sent.
- Grit bins levels have been checked by Steve Golton- re-fills have been ordered and for the existing grit to be broken up, which will be completed this week.
- The Annual Tree survey has been organised.
- The PROW officer has replaced a direction sign on PROW 11-as reported by a resident.
- A tree obscuring the streetlight by school has been checked by NY arboriculture officer- who noted that leaf fall should eradicate the problem, but the trees will also be lightly pruned with other planned work.
- The residents neighbouring the Rouse site application to prune trees, were consulted by SDC (following complaints of not being consulted originally). Following a site visit with the Planning Officer regarding details of the application, the wording was changed from ‘crown reduction to crown lifting’ and the residents were satisfied with the outcome and had no objection to the proposal.
- Anti-social behaviour information was passed onto Police Sgt Angie Richardson and it has been posted on the PC website for residents to report any incidents on 101. Steve Golton reported broken alcohol bottles in the Frog House on the Toddler area of the park. Also reported were youths throwing stones at cars and anti-social behaviour on Chapel Walk.
- The embankment outside Chestnut Terrace has been inspected by Area 7 and is to be re-soiled and reseeded. The officer also noticed a loose kerb on Back Lane and ordered a replacement. A sunken drain cover on Back Lane was given a temporary repair until YW replace it. The maintenance at Chestnut Terrace has since been completed but has been damaged by parking and re-reported to Area 7 – they came and reinstated the bank again.
- NYCC are to investigate the flooding following rain on Parsons Lane.
- SDC are to clean the graffiti from the Selby Road village sign.
- SDC have ordered a replacement lock for the park bin to avoid further incidents of the bins been removed by vandals.
- The Rough Sleeper count has been submitted to SDC.
- The Big Bang raised a few enquiries from residents which were raised with Area 7 and SDC.
- Cllr Adamson completed a statement regarding confirmation of ownership for Riccall Landing requested by the solicitor to gain official Land Registry ownership.
- Yorkshire Bank have been contacted for confirmation regarding two signatures for cheques would be acceptable
- National Powergrid were contacted regarding power cuts on Sunday 3 November. They confirmed that these were caused by an underground mains cable fault. 107 customers were affected. They will not give any information unless a specific address affected is given and were not able to give any information regarding the short power cuts that often affect the village.

4 Matters from Public Participation

A resident had suggested traffic calming is required on Back Lane to slow down speeding traffic, especially as there is no footpath for pedestrians. The Clerk will respond.

5 Correspondence

5 (a) Correspondence requiring decisions:

NYCC Highways re licensing of trees. *This will be discussed at the next full council.*

5 (b) Correspondence for information only:

YLCA General Election guidance-*circulated and noted.*

Tree Charter – *circulated and noted deadline for applications.*

Area 7 re Parsons Lane flooding. *Noted.*

YLCA Guide to Tackle Loneliness- *to be circulated*

YLCA Webinar Training Program- *it was noted that applications to join the webinars should be completed by members and the charge is £15 per session, per person. Please inform the Clerk when booking for records.*

Regen Centre notification of rent increase. *Noted for budget.*

YLCA notification of membership fees increase for 2020/21 of 2.25%. *Noted for budget.*

5 (c) Late Correspondence –to note only

Notification from NYCC for Urban Grass Cutting season 2020/2021. *Noted for budget.*

6 Accounts

Payments for November 2019 were approved. Total expenditure: £4559.67

The Clerk gave an update on the budget position and a bank reconciliation.

It was noted that Yorkshire Bank have confirmed that a change can be made to have two signatures on cheques, by submitting a new bank mandate. Members agreed to leave it for now.

A short break was taken to sign the cheques. Cllr Duggan left the meeting.

7 Reports and Consultation

Cllrs Duggan and Keen reported a well-attended CEF meeting at Cawood with the local archaeology topic.

Cllr Keen had represented council at the Remembrance Service and laid the wreath.

Cllr Keen reported back from the RLC meeting and noted that the position is now as a Trustee. Areas of land are being identified for the Blue Campaign and funds are currently healthy.

Cllrs Dawson and Keen reported from a recent site visit to look at play equipment, noting that the visit had been interesting and useful. The Clerk reported from the play Equipment Working Group meeting and plans to make progress which would involve community consultation.

Cllr Owens reported from the Patients Steering Group, noting it was well attended. The Carlton Surgery formal re-opening will take place in January following redevelopment. The lighting has been updated for patient's safety at the Doncaster Road, Selby Surgery. Discussion took place regarding privacy for patients at the front desk.

8 Planning

8(a) Planning applications granted by Selby DC

2019/0880/TPO: Permission was **authorised** for application for consent to crown thin by 15% and remove epicormic growth on stem wood to 1 no Lime tree covered by TPO 0/1977.

2019/0869/COU: Permission has been **granted** for change of use of a former shop to residential to unify both floors into one domestic dwelling- 2 Silver Street, Riccall.

2019/0959/HPA: Permission has been **granted** for proposed removal of conservatory and replace with kitchen/diner side extension- 22 Mount Park, Riccall.

8 (b) To consider the following planning applications:

2019/0193/FUL: Proposed erection of two detached dwellings with associated access, drainage and landscaping- Land to the rear of, the Lodge, 23 Selby Road. Lead Cllrs Owens & Rimmer.

A recommendation to support the application was made.

It was **RESOLVED** to support the application.

It will be noted that neighbouring residents are supporting this development as appropriate use of the site after objecting to previous proposals.

2019/1097/HPA: Proposed erection of two storey and single storey side and rear extension- 12 Northfield Lane, Riccall. Lead Cllrs Keen and Tatterton.

A recommendation was made for no objections to the development.

It was **RESOLVED** to accept the recommendation.

2019/1047/ADV: Advertisement consent for retention of 1 No illuminated board sign- Land off King Ridding Lane, Riccall. Lead Cllr Sharp

Concern was raised that illumination of the sign in the position proposed would be a distraction to traffic. It was recommended to object to the proposal on these grounds.

It was **RESOLVED** to object to the proposal as submitted on Health and Safety grounds.

8(c) Other planning matters:

Notification that SDC has issued a provisional TPO in Riccall (TPO 6/2019), located at Rose Cottage, Church Street and are giving the PC the opportunity to comment on this. Cllrs Morton and Rimmer offered to report back to the December meeting.

The Clerk noted a strong response to NYCC, regarding the quarry application at Escrick, from Trans Pennine Trail. TPT had not been consulted direct by NYCC. This will be circulated to members for information.

9 Recreational / H & S update

Cllr Nuttall's report for October was given by the Clerk. It noted several maintenance issues which have now been completed by Gavin as noted below.

The Clerk reported on matters that relate to the play equipment or sports field maintenance: The soft-pour repair has been completed and turning the bark on the aerial slide is almost complete. The adult gym equipment maintenance has been carried out by Streetscape. SDC has fitted the new lock on the litter bin.

Discussion took place to consider employing an external company to carry out quarterly inspections of play equipment. The cost of training required for members to be accredited is significant and requires renewing three-yearly. It was agreed to forward this item to the December full council agenda to allow more time for further quotes/information for the work.

10 Village Green

The draft Events Procedure had been circulated prior to the meeting and further comments were put forward for consideration. These will be circulated to members for comment.

11 Festive Lights

Discussion took place regarding the Riccall Carnival Committee offer for the PC to receive the thirteen Christmas post lights bought from fund raising. The PC would be responsible for the on-going costs annually for installation, testing and storage of the lights. The price for this is currently £635 per year but the Carnival Committee has agreed to pay this for this year. The Clerk has requested advice regarding any increase to the insurance policy.

A proposal was made to take possession of the lights and allocate funds in the budget for 2020. It was RESOVED to take possession of the lights and the annual costs.

It was raised that there had been faults in the procedures and the lights had already been installed for the season. It was noted that the contractor is experienced in installation and maintenance/storage of festive lights.

12 Health & Safety Policy and Revised Standing Orders and Financial Regulations

The draft policy had been reviewed and will be circulated to members.

Further considerations for the revised Standing Orders and Financial Regulations had been circulated following the October meeting and it was agreed that these can now be adopted.

13 Neighbourhood Watch

Cllr Rimmer reported that there has been no progress to report. It is hoped to hold an event early next year. It was suggested to have a feature in the next Riccall Beacon.

14 Minor Items for the next agenda

The Clerk noted that the Chairman of the Community Resilience Group had requested return of the container key. *Cllr Dawson declared an interest.*

Discussion took place regarding the ownership of the container and the need for the PC to have a key for access. Clarification of the situation will be looked into.

Cllr Keen noted plans for VE Day 8-10 May 2020 and requested any suggestions from members for events be forwarded to him.

The Clerk requested clarification of the previous decision to fund rehearsals/song sheets for the village band for the Christmas Eve Carol event.

Members agreed that it would cover the five bookings and printing of song sheets for this year.

Cllr Dawson abstained.

The meeting was taken into Private Session at 10.07pm.

15 Staff matters/private session

The meeting was taken out of Private Session. The Chairman thanked those present and closed the meeting at 10.10pm.